



Changing the IP address of the copier

Bizhub e and 8 series

When there is a change to your network (new modem, router etc), printing and scanning can be affected. These changes may change the IP structure of your network (IE: 192.168.0.x to 192.168.100.x).

When this happens, print jobs are unable to find the printer.

To correct this issue, we must first set the printer to "auto obtain" an IP address (which will configure all network information on the machine) and then assign it an IP address.

If you do not know what IP address to use, ask your network administrator. If you do not have one, we recommend either a very high number (x.x.x.250) or low number (x.x.x.5). Do NOT use 1 or 254 as these are often used by routers and modems.

NOTE: We cannot guarantee that an IP number you choose will work. If you receive an "IP Already In Use" message on your copier, then you will need to pick a different number.

- <u>Step 1: Set copier IP address</u>
- <u>Step 2: configure drivers</u>
 - O Windows 10
 - O Windows 11
 - O <u>Mac OS</u>
 - Option 1: Change the IP address (recommended)
 - Option 2: Add a new printer
 - Downloading and installing the driver package
 - Installing the printer





Step 1: Set the copier IP address

- 1. On the machine press [MENU]
- 2. Touch [UTILITY]



3. Touch [ADMINISTRATOR SETTINGS]

Function Search	Use the menu l	buttons or keypad to make a sel	ection.		
Bookmark Display Keypad	Utility				*
Utility	1	One-Touch-User Box Pegistration			
	2	User Settings			
	3	Administrator Settings 📃	8	Device Information	
	4	Administrator Shortout Settings			
	5	Check Consunable Life			
	02/17/2022	13:53	-	a	ose

4. Enter the password (default is: 12345678) and touch [OK]







5. Select [NETWORK SETTINGS]



- 6. Select [TCP/IP SETTING]
- 7. Select [IPV4 Settings]
- 8. Select [AUTO INPUT]



- 10. Touch [OK]
- 11. Select [IPV4 SETTINGS] again
- 12. Select [MANUAL INPUT]
- 13. Select [IP ADDRESS]



- 14. Change the Last set (3) of numbers to your new IP address
- 15. Touch [OK]
- 16. Exit Administrator Mode
- 17. Turn the machine off for 10 second then back on

Your copier is now set to the new IP address

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Step 2: Configure Computers

Once the IP address has been changed on the machine, the computers will need to be reconfigured to print to the new IP address

Windows 10

.

- 1. Click [START]
- 2. In the search box, type *Control Panel*
- 3. Click on [CONTROL PANEL]

	Bridgeport office Solutions							
	All Work Apps Documents Web	More 👻						
	Best match							
	Control Panel App							
-		0						

4. Click [VIEW DEVICES AND PRINTERS]

Panel					- 0 ×		
↑ 🖬 > Cent	rol Panel →		v	D Search Control Panel	, P		
	Adjust	your computer's settings		View by: Category *			
	•	System and Security Itaview your computer's status Seve backup copies of your files with File History fackup and Restore (Window 7)	User Accounts Change account	type of Decomplication			
		Network and Internet View opticity status and texts Handware and Sound	Clock and Reg	ion en outside formats			
	1	View devices and printers Add a device Programs	Ease of Access Lit Windows sugg Optimize visual dis	cil settings phy			
	(3)	Deinstall a program Get programs	All Cortical Panel Items			- 0	
			← → + ↑ III > Control Pare	al > All Cantral Ranal Barra >	~ ð	Sauch Control Paral	,p
			Adjust your computer's sett	ings		Viewby: Large icons *	
			Administrative Tools	AutoMay	Backup and Restore (Windows 7)	🏘 BitLocker Drive Encryption	
			🙀 Color Management	Credential Manager	Date and Time	To Default Programs	
			Device Manager	R Devices and Printers	🚱 Ease of Access Center	File Explorer Options	
			File History	Fores	lindexing Options	🚱 Internet Options	
			Keyboard	Mail (Microsoft Outlook)	Mouse	Network and Sharing Center	
			/ Pen and Touch	Phone and Modern	Power Options	Programs and Features	
			a Recovery	👧 Region	RemoteApp and Desktop	Y Security and Maintenance	
			Sound	Speech Recognition	Storage Spaces	Sync Center	
			System	Tablet PC Settings	Taskbar and Navigation	Troubleshooting	

5. Right click your printer and select [PRINTER PROPERTIES]







6. Select the [PORTS] tab and click [ADD PORT...]

Port	Description		Printer			^			
T TS009	GUDLITE-C94	0: PRN3	Nitro PDF C	reator (Real	der 5) (r				
TS010	GUDLITE-C94	0: PRN2	OneNote (D	esktop) (rea	directed				
TS002	GUDLITE-C94	0: PRN1	KONICA MIN	IOLTA C650	DiSeries				
TS003	GUDLITE-C94	0: PRN1	ABS PDF Dri	ver v400 (re	directe				
TS004	GUDLITE-C94	0: PRN9	Adobe PDF	redirected	2)				
TS005	GUDLITE-C94	0: PRN8	Canon MF73	81C/733C U	IFR II (re				
IP_192	. Standard TCP	/IP Port	SHOWROOM	И		¥			
Add F	Port	Delet	e Port	Confi	gure Port				

7. Select [STANDARD TCP/IP PORT] and click [NEW PORT...]

Printer Ports		×
Available port types:		
Standard TCP/IP Port		
20 carginer + ore monitor		
New Port Type	New Port	Cancel

- 8. Click [NEXT]
- 9. Inter the new IP address you created in <u>step 1</u> into the [PRINTER NAME OR IP ADDRESS] input and click [NEXT]



- 10. Click [FINISH]
- 11. Click [CLOSE]
- 12. Click [APPLY]
- 13. Click [OK]





Windows 11

1. Click [START] and then click [SETTINGS]

Pinned				apps >
C	teres.	roserfairt	-	Calendar
Norseff Stark	(a) Sectors	0 offer	Solitaire &	Kiter
Torthy Eirwys	* 76 De	Cipshamp - Video falter	Etime Video	D TàTak
Recommended				Nore >
General Seam Recently added		7	M196AC7-2002-12-3	
122-12-18 Beaking 1 15-apr	Confirmation	2:	up_SUTP_Via_MPP age	ø
Di strursare State		2:	1949,3879 197	
Sert Sadmandare				0

2. Click [BLUETOOTH & DEVICES]

÷	lettings	Bluetooth & devices		
Po.	a setting Q			
10	Buetooth & devices network to metmes Personalization			
- 22	Apps	View more devices		
2	Accounts Time & language	Buetooth Discoverable as "Diffusion Control Co	D	
a *	Garning Accessibility	Citi Device: Moto Registerif, pers, surfa, displays and doubt, other devices Add diverse	>	
9	Privacy & security	Profess & scannes Traferours, traditional	>	
Ĭ		Phone Link Instantly assess your Andereid device's photos, sent, and more Open Phone Link	>	
		Carneras Carneras default inge antisp	>	
		O Mosse Entroy, record pointer-space(, unofing	>	
		En Tourings Tops genture, sensing serving	>	
		EB Totah Cantures, seroll, assert, tape	>	

3. Select [PRINTERS & SCANNERS]

<i>(</i> -	Tettings							
		Blue	tooth & devices					
Fin	a setting 9.							
	System							
0	Bluetooth & devices							
•	Network & internet							
1	Personalization		View more devices					
	Accounts	*	Buetoeth Or					
9	Time & language		Descentes an Gabore Care					
	Garring	-	Devices Add device Add device					
-	Privacy & security	0	Primer & granner Priferran, Underhalt	>				
Ĩ	Windows Opaine	٥	Phone Link Instantly scows your Android deviar's photos, tests, and more Open Phone Li	sk >				
		۵	Converted converses, disfacilitizinge continge	>				
		U	Mosee Button, wasse pulster quest, sand leg	>				
		₽	Touchpad Topu pentone, servicing, servicing	>				
		疁	Texas) Guntures, sensil, sensor, tapa	>				





4. Select the desired printer

	•	
<- Serligs	Bluetooth & devices > Printers & scanners	
Find a setting Q.	Add a privter or scanner	Add device
System	A65 PDF Driver v400	>
Bluetooth & devices Network & internet	Adobe PDF	>
Personalization Apps	Const MF735C/733C UFR II	>
 Accounts Time & language 	≡ te	>
Gaming	RUNICA MINOLIA (6595eriesPCL	>
Privacy & security	RUNICA MINOLIA CESSSeriesPCL on bpor-fileRlan.bpos.ca	>
Windows Update	Different Print to PDF	>
	D Microsoft XPS Docurrent Writer	>
	Ritro POF Creator (Reader 5)	>
	CreNote (Desktop)	>
	Printer porferences	

5. Click [PRINTER PROPERTIES]

÷	Settings		
		··· > Printers & scanners > KONICA MINOLTA C650iSeriesPCL	
Fis	d a setting 0,	KONICA MINOLTA CésdiSeriesPCL Pinter data: Ida	Remove
-	System		
0	Bluetooth & devices	Printer settings	
•	Network & internet	Open print gueve	C
/	Personalization		
2	Apps	Print test page	ø
:	Accounts		
3	Time & language	Run the troubleshooter	3
0	Gaming		
X	Accessibility	Printer properties	6
9	Privacy & security	Printing preferences	c
6	Windows Update	Grentistion, page order, pages per sheet, borders, pager source	
		Hardware properties	C
		More devices and printers settings	c
		A Centhelp	

6. Select the [PORTS] tab and click [ADD PORT...]







7. Select [STANDARD TCP/IP PORT] and click [NEW PORT...]

Printer Ports		×
Available port types:		
Adobe PDF Port Monitor Canon MFNP Port Local Port Nitro PDF Port Monitor		
Standard TCP/IP Port		
New Port Type	New Port	Cancel

- 8. Click [NEXT]
- 9. Inter the new IP address you created in <u>step 1</u> into the [PRINTER NAME OR IP ADDRESS] input and click [NEXT]

Add Standard TCP/IP Printer Port Wiz	ard			
Add port For which device do you want to a	dd a port?			
Enter the Printer Name or IP a	ddress, and a port nam	e for the desire	d device.	
Printer Name or IP Address:	192.168.100.250			
Port Name:	192.168.100.250			
		< Back	Next >	Cancel

- 10. Click [FINISH]
- 11. Click [CLOSE]
- 12. Click [APPLY] and then click [OK]





Mac OS

3.

4.

Depending on the version of MAC, you may have to re-install the print driver.

Option 1: Change the IP address

If you have the printer already installed, we can change the IP address via "Cups"

- 1. Open a web browser and enter localhost:631 in the address bar
- 2. Click [PRINTERS]

NOTE If cups is not enabled, you may have to enter the provided command in terminal

••• • •		localhost	
UPS.org Home Administrat	ion Classes He	lp Jobs Printers	
Printers			
inite 5			
Searc	h in Printers: 🔍		
		Showing 1 of 1 printe	r.
Queue Name Bizhub Bizhub	Description	Location KONICA MI	NOLTA
ick vour printer			
• • • • •		localhost	
UPS.org Home Administrat	ion Classes He	lp Jobs Printers	
Printers			
Searc	h in Printers: 🔍		
		Showing 1 of 1 printe	r.
Queue Name	Description	Location	
Bizhub Bizhub		KONICA MI	NOLTA
ect [MODIFY PRI	NTER]		
lizhuh			
Bizhub (Idle, Accept	ing Jobs, No	ot Shared)	
Maintenance Modify Printer			
Location: Driver: KONICA MINOLTA C55	0i PS (color)		
Connection: lpd://192.168.43.40/ Defaults: job-sheets=none. non	e media=na letter 8.	5x11in sides=one-sided	
obs			
640			
Show Completed John Show All John	sizhub: Qv		Search Clear
Girow Completed Jobs Girow Air Jubs	Jobs listed in print	order; held jobs appear first	





5. Enter administrator username and password and click **[LOG IN]**

Log in to localhost:631

Your password will be sent unencrypted.

Admin		

Remember this password		
	Cancel	Log In

6. Select [LPD/LPR HOST OR PRINTER] and click [CONTINUE]

Modify Printer

Modify Bizhub	
Current Connectior Local Printers Discovered Network Printers Other Network Printers	n: pd://192.168.43.40/ 5: 5: 5: Internet Printing Protocol (https) 6: Internet Printing Protocol (http) 6: Internet Printing Protocol (http) 6: Internet Printing Protocol (http)
	LPD/LPR Host or Printer
•	AppSocket/HP JetDirect

 Enter lpd:// and the new IP address created in <u>step 1</u> and click [CONTINUE] IE: lpd://192.168.100.250

Modify Printer







8. If desired, change the *description* and/or *location* and click [CONTINUE]

Modify Printer

Modify Bizhub

Description:	Bizhub
	(Human-readable description such as "HP LaserJet with Duplexer")
Location:	
	(Human-readable location such as "Lab 1")
Connection:	lpd://192.168.100.250/
Sharing:	Share This Printer
	Continue

9. Click [MODIFY PRINTER] Modify Printer

Modify Bizhub

Description: Location: Connection:	Bizhub lpd://192.168.100.250/	
Sharing:	Do Not Share This Printer	
Make:	KONICA MINOLTA Select Another Make/Manufacturer	
Model:	Current Diver - KONICA MINOLTA C5501 IPS KONICA MINOLTA C550 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C228 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C227 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C227 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C250 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C250 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C258 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C258 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C258 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C268 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW) KONICA MINOLTA C268 IPS (m, dx, es r, fr. it, ja ko, zh., CN, zh., TW)	
Or Provide a PPD File:	Choose File no file selected Modify Printer	

The printer is now configured to print to the new IP address.





Option 2: Adding new printer

Downloading and installing the print driver package

NOTE If you were able to print, you likely can skip this step and go to installing the printer

- 1. Open a web browser and go to km.bpos.ca
- 2. In the *Quick Search* box, type the model of your printer and select it from the list



3. Select Drivers

Firmware	Software Bulletins	Resolutions Driver	Select <i>bizhub C558</i> Suppo	ort Category Videos
Drivers (2031)	Drivers Special (24)	Drivers V4 /Type 4 (186)	Drivers-Common Driver (105)	Drivers-U
Filter:				
			> Windows_11_64 Bit	: (4)
			> Windows_11 (4)	
			> Windows_10_64 Bit ((130)
			> Mindaus 40 (42)	0

4. In the list of operating systems, find your version of MAC OS (or the newest version if yours is not listed), click to expand and download the latest version for the *letter* driver



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5. Once downloaded, open the file location, and double click the installer







8. Click [CONTINUE] to accept the license agreement and continue



9. Click [AGREE] to confirm agreement of licence agreement or *disagree* to cancel installation

To continue installing the software you must agree to the terms of the software license agreement. Click Agree to continue or click Disagree to cancel the installation and quit the Installer.

Read	license	Disagree
. Click [INS	TALL]	
•••	🥪 Install KONICA MINOLTA PS	B
	Standard Install on "OS"	
Introduction	This will take 53.3 MB of space on your computer	ər.
Read Me	Click Install to perform a standard installation of t	this software
License	on the disk "OS".	
Destination Set	lect	
 Installation T 	rpe	
Installation		
 Summary 		
	×	
	Customize Go Ba	ack Install

11. Enter administrator username and password, then click [INSTALL SOFTWARE]

Installer
Installer is trying to install new software.
Enter your password to allow this.
Admin
••••
Install Software
Cancel





12. When installation is complete, click [CLOSE]

	💝 Install KONICA MINOLTA PS	l
Introduction Read Me License Destination Select Installation Installation Summary	The installation was completed successfully.	
Installation Summary	The software was installed.	
Nonothinoth	Go Back Close	

Installing the printer

Once you have the driver package downloaded and installed, you can now add the printer to your computer.

- 1. Open [SYSTEM PREFERENCES]
- 2. Click [PRINTERS & SCANNERS]



3. Click the [+] to add a new printer

••• < >	rinters & Scanners	Q Search	1	
	Clief	4o printers are available. Add (+) to set up a printer.		
	Default printer:	Last Printer Used	٢	
	Default paper size:	US Letter	٢	?

- 4. Click the round globe in the top center and enter the printer settings:
 - a. The IP address you set on the copier in the *Address* field
 - b. Select Line Printer Daemon LDP for Protocol

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- c. Leave the *Queue* blank
- d. Enter a descriptive name in the Name field

	Add Printer
Address:	192.168.100.250
	Valid and complete host name or address.
Protocol:	Line Printer Daemon - LPD
Queue:	
	Leave blank for default queue.
News	Bizbub
Name:	Bizhub
Name: Location:	Bizhub
Name: Location: Use:	Bizhub Generic PostScript Printer
Name: Location: Use:	Bizhub Generic PostScript Printer The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

- e. Click the **[USE]** dropdown
 - Use: Generic PostScript Printer
- f. Choose [SELECT SOFTWARE]

Address:	192.168.43.40
	Valid and complete host name or address.
Protocol:	Line Printer Daemon - LPD
Queue:	
quouor	Leave blank for default queue.
Name:	Bizhub
Name:	Bizhub
Name: Location	Bizhuti Auto Select
Name: Location Use	Bizhut Auto Select ✓ Generic PostScript Printer
Name: Location Use	Bizhub) Auto Select ✓ Generic PostScript Printer Generic P1: Dritter
Name: Location Use	Bizhub Auto Select Generic PostScript Printer Generic PCI Drinter Select Software
Name: Location Use ?	Bizhut] Auto Select ✓ Generic PostScript Printer Generic PCI Drinter Select Software

g. Find your printer model in the list, select it and click [OK]

KUNICA MINULIA C3851 PS			_	-
KONICA MINOLTA C3851FS PS				
KONICA MINOLTA C4000i PS				
KONICA MINOLTA C4050i PS				
KONICA MINOLTA C450i PS				
KONICA MINOLTA C458 PS				
KONICA MINOLTA CEEDI DE				
KONICA MINOLTA C558 PS				1
KONICA MINOLIA CODULES				1
KONICA MINOLTA C658 PS				
KONICA MINOLTA C659 PS				ĩ
KONICA MINOLTA C750i PS				





h. Click [ADD]

-	Add Printer
	6 🏶 6
Address:	192.168.43.40
	Valid and complete host name or address.
Protocol:	Line Printer Daemon - LPD
Queue:	
	Leave blank for default queue.
Name:	Bizhub
Name: Location:	Bizhub
Name: Location: Use:	Bizhub KONICA MINOLTA C550i PS
Name: Location: Use:	Bizhub KONICA MINOLTA C550I PS
Name: Location: Use:	Bizhub KONICA MINOLTA C5501 PS

i. Select the option models (if any) and then click ${\bf OK}$

ŀ	Setting Make su can take	up 'Bizhub' re your printer's full advantage o	options are accurately showr f them.	n here so you			
		Finisher:	None	0			
		Punch Unit:	None	0			
		Z-Fold Unit:	None	0			
		Post Inserter:	None	Θ			
Security Document Setting: Do Not Release Secure Print 3							
			Storage				
			Secure Print Only				
			Allow Public User				
			Paper Settings for Each Tray				
			Cancel	ОК			

Printer is now installed